

Legacy Village Payment Instructions:

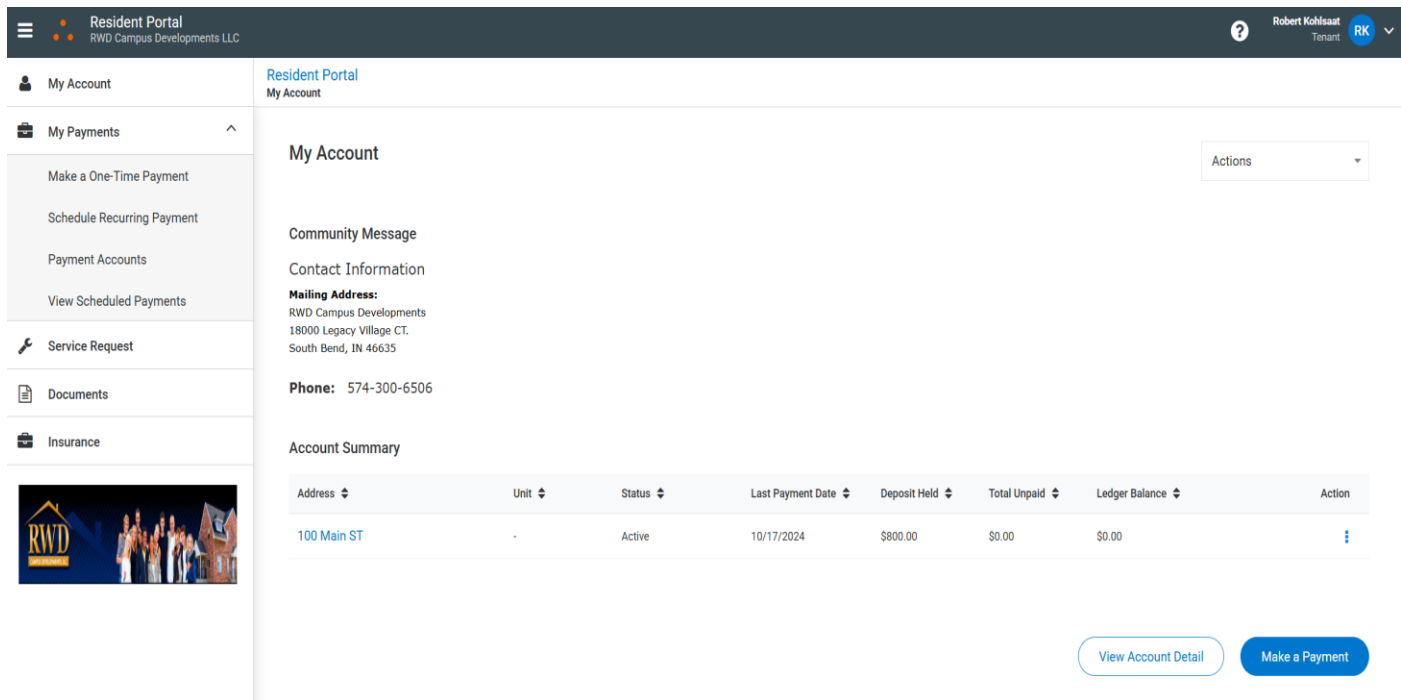
We would like to recommend that you use the following portal which provides a convenient tool to make payments, create a maintenance ticket and track your lease account.

Early in the leasing process we create an account for each student/tenant tied to their email account. During this process – an email is sent to the tenant to activate their account which must be completed within 48 hours for security reasons. If this window is missed, please just send an email requesting another link to propertymanager@rwdcampusdevelopments.com

As a parent – if you would like access to the portal as well, please just send us a request to the same email address above. Your portal account will be separate so please ensure you don't inadvertently duplicate payments with your son or daughter.

Please select the following link to login into your portal account:

[Resident Portal - Login](https://app.propertyware.com/pw/index.html#/login/tenant/rwdcampusdevelopmentsllc) (<https://app.propertyware.com/pw/index.html#/login/tenant/rwdcampusdevelopmentsllc>)



The screenshot displays the Resident Portal interface for RWD Campus Developments LLC. The user is logged in as Robert Kohlsaat, Tenant. The left sidebar contains navigation options: My Account, My Payments (with sub-options: Make a One-Time Payment, Schedule Recurring Payment, Payment Accounts, View Scheduled Payments), Service Request, Documents, and Insurance. The main content area shows the 'My Account' section with an 'Actions' dropdown menu. Below this, there is a 'Community Message' section, 'Contact Information' including a mailing address (RWD Campus Developments, 18000 Legacy Village CT, South Bend, IN 46635) and a phone number (574-300-6506). An 'Account Summary' table is also present, listing account details for 100 Main ST.

Address	Unit	Status	Last Payment Date	Deposit Held	Total Unpaid	Ledger Balance	Action
100 Main ST	-	Active	10/17/2024	\$800.00	\$0.00	\$0.00	

Buttons at the bottom right: View Account Detail, Make a Payment

The portal is relatively intuitive and will allow you to make a one-time payment or schedule a reoccurring payment for 3 or more days in the future. When setting up your payment account, the “Billing Information” must match the account registration that the payment is to be drawn against. In short – it should match the information on the face of your check. If the payment is to be drawn against your parents’ account, then your parents’ information is required in this section.

Currently – we are not leveraging the Documents or Insurance feature of the Portal.

If you prefer – a traditional check can be made payable to “RWD Campus Developments, LLC” and sent to the following:

RWD Campus Developments, LLC

18000 Legacy Village CT

South Bend, IN 46637